



Presents ...

• 1ST ANNUAL •  
**HARVEST**  
**FESTIVAL**

**VENDOR APPLICATION**

We invite you to participate in our first annual “Harvest Festival” - a fall event the whole family can enjoy! You may have heard that LIFE CHURCH has purchased the former NYS Armory building in the center of Rome, and its members have totally renovated & updated the space. You may also remember large events like the Rome Home Show, our Easter Egg Hunt, or our 1<sup>st</sup> “Christmas in The City” held there last Christmas. We love Rome, and our desire is to serve our community and the surrounding area well. And that includes YOU – our local businesses!

What is Harvest Festival? Autumn always seems to stir up fond childhood memories and the anticipation of good times ahead to be had with family and friends - and we love that! We wanted to add to those memories by creating an old-fashioned, family-friendly event that the whole community could enjoy - and look forward to each year! All those things you remember enjoying as a kid... well we want to bring them back, and allow your family to enjoy them as well!

You can look forward to...

Horse & Pony Rides

Hay Rides & Storytelling

Live Music

Chili Cook-off

Pie Contest

Pie Eating Contest

Cake Walk

Prizes & Giveaways

Local Vendors - growers, makers, and artisans of all types

Food Trucks

Lots of Games

Tons of Candy For The Kids

Plan to come, enjoy some delicious food, visit some great artisans, let the kids collect a bunch of candy, and make some amazing memories together!

We have decided to make this a FREE event for our guests, and FREE for our Vendors for this first year. This will help make this first year a great year to build on.

Do you know other quality Vendors? If so, please tell them about this event and invite them to apply!

Also – We are having our Christmas in the City event again this year, if you'd like to apply for that as well, head over to: <http://www.LifeChurchNY.com/christmas>

**When:** Saturday October 27<sup>th</sup>, 11am-3pm

**Where:** LIFE CHURCH – 1110 Black River Blvd Rome, NY 13340  
(former NYS Armory)

**Phone:** 315-339-0242 | **Email:** [info@LifeChurchNY.com](mailto:info@LifeChurchNY.com)

**Website:** <http://www.LifeChurchNY.com>

# APPLICATION

Please return application as soon as possible, due to high interest in the event.  
Application deadline: October 20, 2018

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HAVE TAX ID#? : \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE : (\_\_\_\_) \_\_\_\_\_ CELL: (\_\_\_\_) \_\_\_\_\_

DESCRIPTION OF ITEMS: \_\_\_\_\_

\_\_\_\_\_

SOCIAL MEDIA:

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

BOOTH FEE: **FREE for our first year**

\* We do ask that each Vendor donate an item for our special giveaways

DESCRIPTION OF DOOR PRIZE DONATION/s: \_\_\_\_\_

\_\_\_\_\_

**This is a juried event**, so please forward photos of your items and booth set up if you have them. You will be notified by phone/email if you have been accepted into the event.

**Please sign below to complete your application:**

I have read and I fully understand all of the guidelines and terms of this application and agree to follow them as stated.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

Please Send to: LIFE CHURCH, PO BOX 4747 Rome, NY 13442 – or - Email to: [info@lifechurchny.com](mailto:info@lifechurchny.com)

# Harvest Festival Guidelines

We have implemented these guidelines, because we want this to be an amazing show for YOU, and we want our GUESTS to look forward to returning next year! Also - this is an outdoor event.

- We are looking for makers, artists, designers, of different items – including vintage types of products (not home party/collectable types of items)
- Items sold must reflect what is represented on the application and in supplemental photos.
- We are opening early for set up at 8:30am on Oct27<sup>th</sup> should you wish to come earlier, and Vendors must be ready to sell by 11am.
- No Vendor may breakdown until 3:15pm on Saturday.
- All Vendors will be packed up and area left as clean as you found it by 5pm on Saturday.
- There is easy loading/unloading, and the facility is handicap accessible.
- Each space is 10ft x10ft. Vendors must provide their own table/chairs.
- Storage must be covered and out of sight.
- Floor length table skirts/covering is required.
- Vendors must accompany their work, and agree to demonstrate a professional and courteous attitude towards the volunteers of LIFE CHURCH and all guests. Any Vendor unwilling to comply with the guidelines may be asked to leave. Violators will not be allowed to return for future events.
- We are asking Vendors who create items to demonstrate their creation if they would like to. Example: We have a stained glass artist who will also be creating during the event at her table) Do you have food items? If so, samples would add value to your space and the overall show.
- You may not sell your space or share it with a “non-registered” Vendor.
- No smoking, alcohol, bad language, or illegal items permitted. Also pets are not permitted.

## Harvest Festival Terms Agreement

**THIS AGREEMENT**, is between LIFE CHURCH and the signatory at the end of this agreement (“Participant”). Participant will be participating in the Harvest Festival on the date(s) selected above (the “Event”). This Agreement must be signed by Participant and submitted to LIFE CHURCH by Oct 20<sup>th</sup>.

**Term:** This Agreement may be terminated by LIFE CHURCH with or without cause immediately upon notice to Participant. Participant and its employees, personnel, and agents agree to be bound by the terms of this Agreement and all Event rules, regulations, and directives.

**Safety:** Participant will act with the highest regard for the safety of the attendees and other participants of the Event, and will adhere to all laws, policies, rules, and regulations applicable to the goods and/or activities of Participant, including obtaining all licenses, permits, and approvals that may be required to enable Participant to conduct its activities at the Event and fulfill its obligations under this Agreement.

**Liability:** LIFE CHURCH will not be responsible for any loss or damage to Participant’s property, injury to, or death of the Participant (or its agents, employees, and/or personnel), or Participant sales. Participant expressly assumes all risks of loss, damage, liability, injury, or destruction resulting from any cause whatsoever, including but not limited to acts or omissions by

Participant, and hereby releases and waives any claims against LIFE CHURCH related to such loss, damage, liability, injury, and/or destruction.

**Insurance:** Participant represents that it has, or will have at the time of the Event, appropriate insurance to cover liability for the types of activities Participant will conduct at the Event. Participant covenants to be fully responsible for any of its liabilities, actions, or omissions, and will indemnify, defend, and hold LIFE CHURCH (and its officers, employees, agents, vendors, affiliates, and representatives) harmless against any claims related to Participant's liabilities, actions, or omissions.

**Cancellations:** If there is a cancellation:

(a) By LIFE CHURCH: If a cancellation of the Event by LIFE CHURCH is necessary due to unforeseen circumstances, acts of a third party, or other circumstances which (in LIFE CHURCH's sole judgment) may compromise the safety of Event participants, then the Participants will be notified.

(b) By Participant: Once a Participant cancels it forfeits its spot in the Event.

Participant may not assign this Agreement to any third party, or delegate any of its obligations without the written consent of LIFE CHURCH. Only the accepted Participants are able to sell or distribute their items and/or conduct activities at the Event. The vendor list, map, and Booth assignments are subject to change without notice. LIFE CHURCH does not guarantee any level of attendance at the Event.

**Change in terms:** The terms of this Agreement may be changed by LIFE CHURCH and notice of such change(s) will be sent to you in writing. You agree to accept notices via email, sent to the email address indicated. LIFE CHURCH reserves the right to decline, prohibit, or expel any Participant exhibit, or prevent any activity, displays, product, or conduct, which (in LIFE CHURCH's sole judgment) is out of keeping with the character of the Event or endangers the venue, any attendee, or other participants.

Participant and its agents, employees, personnel, and/or independent contractors who participate in the Event agree to be bound to this Agreement. The terms of this Agreement, including any waivers, inures to the benefit of LIFE CHURCH and its affiliates and Event co-producers and sponsors.

**Independent Contractors:** The relationship of Participant to LIFE CHURCH is that of an independent contractor, and nothing contained in this Agreement will be construed as creating a partnership, joint venture, employment relationship, agency, or other relationship between the parties, or to make LIFE CHURCH liable for the debts or obligations of Participant.

The validity, interpretation, construction, and enforcement of this Agreement will be governed and controlled by the laws of the State of New York, without regard to its rules with respect to choice of law. Any dispute arising out of or related to this Agreement must be brought in Oneida County and the parties hereby consent to the exclusive jurisdiction and the venue of such forum. This Agreement, and any rules and regulations provided to Participant by LIFE CHURCH or LIFE CHURCH's affiliates, will contain the entire Agreement and understanding between the parties hereto with respect to participation in the Event. If any term is contrary to law then that term will be severed and the remainder of the Agreement will remain in force.